

REGULAR MEETING  
KAYCEE TOWN HALL  
April 9, 2024  
7:00 P.M.

**Present:** Vice-Mayor: Audrey Davis. Council: Tom Knapp, Jennifer Lompe, and Kelsey Anderson. Public Works: Sara Portwine. Law Enforcement: Deputy Ken Richardson. Attorney: Barry Crago. Clerk: Kristen LeDoux.

Vice-Mayor Davis called the regular meeting to order at 7:00 p.m.

**MAINTENANCE REPORT:** Ms. Portwine gave the monthly maintenance report. Well number one will need pulled and the check valve changed this summer. The production of the lagoon replacement curtain has not started yet. An estimate for the installation of the backflow preventer and the meter for the firehall was reviewed. Twenty-seven small dumpsters have been ordered to replace those that are experiencing wear and tear from the winter. Sara and Taylor will attend a conference in Casper to obtain required certification hours and training. Most of the current water repairs have been completed. The FFA chapter at the school would like to donate hanging pots of flowers for the light posts this summer. The Council agreed that it would be a great addition but that it would be too difficult to keep them watered throughout the summer.

**LAW ENFORCEMENT:** Deputy Ken Richardson gave the report for March and entertained questions from the Council.

### **NEW BUSINESS:**

**Senior Center:** The Council was presented with a request to place a memorial bench and wagon at the Red Wall Community Center. It was agreed that the wagon could potentially pose liability and maintenance issues. They would like more information regarding the bench. Councilman Knapp will reach out for additional information.

**Library:** The Library Board has expressed interest in utilizing the Red Wall Community Center for their expansion project. The Council would like to visit with them regarding the potential options.

### **Updates/Correspondence:**

- Councilman Knapp downloaded inventory information to send to Engineering Associates for the lead and copper requirements.

- Councilwoman Anderson stated that the Lion's Club would like to hold a 5k during LeDoux Days. She asked if there were any requirements from the town. Since roads would not be closed, no permits are required.

**OLD BUSINESS:** None.

**LEGAL ISSUES:** Mr. Crago will continue working on an updated animal ordinance for the Council to review.

**MINUTES:** Councilwoman Lompe moved to approve the minutes from the March 26<sup>th</sup> regular meeting as presented. Councilwoman Anderson seconded. Motion carried.

**TREASURER'S REPORT:** Ms. LeDoux presented the Council with a year-to-date financial report. Councilman Knapp moved to approve the treasurer's report as presented. Councilwoman Lompe seconded. Motion carried.

**Approval of Bills:** The following bills were audited and approved for payment: 2J Services, Contract Labor - \$700.00; ClerkBooks, Dues/Fees - \$200.00; Elm Construction, Repairs/Maintenance - \$463.61; Energy Laboratories, Testing - \$53.00; Ferguson Waterworks, Supplies/Repairs/Maintenance - \$3,153.84; Frandson Safety, Testing - \$100.00; Johnson County Clerk, Contracts - \$4,166.66; Lund Contract Pumping, Contract Labor - \$3,250.00; Montana Dakota Utilities, Utilities- 855.49; One-Call of Wyoming, Repairs/Maintenance - \$14.25; Plainsman Printing, Supplies - \$193.77; Powder River Fire District, Contracts - \$4,000.00; Range, Utilities - \$353.67; Shane Electric, Repairs/Maintenance - \$365.58; Wyoming Network, Publishing - \$25.00. Councilman Knapp moved to approve the bills as presented. Councilwoman Anderson seconded. Motion carried.

**Adjournment:** With no further business the regular meeting was adjourned at 7:37 p.m.

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Audrey Davis, Vice-Mayor

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Kristen LeDoux, Town Clerk